



Pencombe and Little Cowarne Parish Hall Trustees Committee

	<p>Garden Club – enjoyed a wonderful presentation by Bob Oliver and the event was well attended with 4 attendees coming from outside the group.</p> <p>Wine Club – another good meeting last month, it was well attended, however lots of spillages of red wine, so it has taken a bit of work to get the white tablecloths back to their best.</p> <p>Book Club - average 10, last Friday of the month, swaps to a Thursday when wine club is on.</p> <p>Cinema Club – This month has seen two cinema meetings, Border Line films showed Living and was attended by 50 people, and has hopefully showcased P&LC Village hall to a wider community, we are showing the French Dispatch on the 16th March, we are lucky enough to be the only cinema in the community which are showing this film, it isn't available on DVD either so we will be showing via live streaming.</p> <p>LinC – last month's lunch had 21 attendees, numbers were down due to illness around the village, Freezer soup & pizza were served and it all went down well.</p>	JL & EB
7	<p>Village Organisations - concerns, report, updates</p> <p>Mums & tots- No representative at this meeting,</p> <p>PU5's No representative at this meeting however they are looking forward to their Race night event now moved to the 17th March due to the recent snow, EB has been asked to help on the night, so can help with the clear up and closure of the hall after the event.</p> <p>Young farmers – Hannah explained that they had a great turn out to the Big Breakfast and sold 203 breakfast, and fed 18 helpers on the morning as well, they raised £320 for We are farming Minds, and apart from the electrical issues they had a great day and raised over £1500, Hannah agreed that more time after the event to clean thoroughly would be a good idea, however many of their helpers were minors and just wanted/needed to go home.</p>	JL & EB HA
8	<p>Recruitment of new Secretary</p> <p>AM explained the importance of recruiting a new secretary, EB has put out an advert out to the community, in both local pubs, and on the village hall Facebook page and on the notice board, unfortunately nobody has come forward as yet, EB to advertised on Facebook again, unfortunately nobody has come forward, EB has agreed to write this month's meeting minutes again.</p> <p>In light of this and the fact we need to discuss further the sharing the load after AM departs, we have agreed that another meeting with just the trustees will go ahead on the 27th March at 730pm.</p> <p>AM has produced a document of all the roles he undertakes as Chair, and it is pretty excessive so he would like us to look at this and see if we can disseminate so of these roles between the trustees, to lighten the load for JL going forward.</p> <p>One of the main roles is a booking clerk AM & SD to look at members of the public being able to book them hall direct via the website/facebook/a independent app such as BOOKSY/FRESHA.COMGETTIMELY.COM</p> <p>AM has been looking at Cradley Village Hall booking in system and will bring to the next meeting.</p>	AM EB All AM/SD
9	<p>Burns Night</p> <p>Everyone agreed that the night was a success and that the food was lovely and the piper was great, we didn't make as much money as we had hoped, however there was at least 6 cancellation before the event due to illness that SD had to refund, food and beverage prices are all on the rise.</p> <p>As this event took so much time and effort from everyone involved especially SD, we believe that this should be kept to a special event that maybe happens every 3-5 years.</p>	All
10	<p>Discussion & Decisions</p> <p>LinC rota – EB had devised and sent out, FN returned with additional info EB to add and resend.</p> <p>Reimbursements for costs and pricing for sale – SD would like all receipts and any additional info that will help her when finalising the finances for each event. EB suggested a reduced cost to trustees for any event they have attended when they have helped during that event.</p> <p>Schedule for event for preparation before event – JL has this in hand and will email to the helpers in the run up to the event.</p> <p>As there is so much to discuss around these issues we will discuss separately on the 27th March.</p>	AM All trustees EB
11	<p>Future Trustee events - LinC lunch, Coronation weekend 6th-7th May event??</p> <p>Next lunch will be April 1st LinC JL & SD to decide menu, EB not available.</p> <p>Future dates</p> <p>May 6th Combine LinC with Coronation of King Charles, possible Live Screen the event when they publish the programme of the day, to be discussed at next meeting. Possibly link up with other community groups.</p> <p>Pub night in village hall, with the news of the Wheelwrights closing as of the 29th March, we thought that a pub night may be an idea to raise some money and encourage the local community to support us, while the pub is closed. Our chosen date, has now been booked by a large party, so we will look again at another date.</p> <p>An afternoon tea, can be disused at the next meeting, look at June 17th to be done when the weather is better.</p> <p>A village meeting for a combined effort of the coronation of Prince Charles, EB to invite, school, PU5's, PC, Church, WI, and send to Heather Hadley to disseminate to Little Cowarne residents.</p> <p>Meeting to be held 5th April 23 @730pm at Village hall, AM to book hall in the diary.</p>	SD JL EB & AM
12	<p>Matters Arising not picked up in the above items.</p> <p>EB has suggested for large parties that AM change the code for that event, to reduce likely hood of people</p>	EB/AM



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	<p>re-entering the hall after the event, as a member of the public entered the hall a week after their event to retrieve items left at the hall, this could have caused an issue if somebody was hiring the hall at the time.</p> <p>EB has suggested an extra clean to be done before the large party on Saturday 18th March to show case our hall, as there will be lots of additional visitors to the hall that may not have been before, AM to ask Jo.</p> <p>EB to amend cleaning rota to include low level light shades and picture rails.</p> <p>SD & JL have come up with the idea of a Pencombe and little Cowarne Show, fruit, Veg, Cake competitions ect, to be held on the 19th August, everyone thought this was a fabulous idea. More details to be discussed at the next meeting. Poster has been produced and will be circulated soon.</p> <p>Date for AGM 3rd July 23 7pm, for public 7.30pm advertise date 21 days before the meeting.</p> <p>AM thanked everyone for coming and closed the meeting at 955pm</p> <p>Next meeting Date confirmed is 22nd May 2023@ 730pm</p>	<p>EB AM EB SD & JL</p>
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