

Pencombe and Little Cowarne Parish Hall  
Building Maintenance Report 6th September 2022

**Activities since the AGM**

1. Disabled toilet - Leak repair completed, involving a new water pressure reduction fitting.
2. Cttee room, Kitchen and Toilet Radiators - Further work to re-balance the radiators, including valve replacement completed.
3. Kitchen Dishwasher -
  - a) Technician attended and replaced the blue LED (which indicates the machine is on). Unfortunately, at the same time we discovered that the Green light (which indicates when the water temperature is achieved and is ready to wash) needs replacing with a new LED. I have been waiting, since 12 July 2022, for the replacement LED.
  - b) Lime scale build up in the Dishwasher - APM and AFN recharged the water softener. We will carry out a regular recharging of both softeners, depending on usage. The Kitchen Dishwasher and Glasswasher to be recharged again towards the end of September.
4. School Store - Three coats of floor paint was applied by APM, assisted by AFN and completed to during the Summer holiday.
5. Door closers - adjusted to reduce sound on closing. Particularly the Bar and Hall Doors.

**Actions needed**

6. Replacing plug - on the second hand freezer below the Glasswasher.
7. School long pole - to be fitted behind the the cinema screen housing.
8. Fire alarm and extinguisher testing - next due end of September 2022.
9. Update of Fire Risk Assessment - being undertaken by APM/AFN.
10. Clean the soft paving outside the Kitchen which with moss build up is a risk of slipping.
11. Paving from the South Fire Escape Doors to the paving adjacent the Bar being looked at by the Parish Council?
12. Long term planning vis-a-vis Boiler life - APM has liaised with Richard Hill from Intellegy and advised APM on heat pumps on the market. Further work required to establish options and costs. Likely to require photovoltaics (solar panels) to reduce energy consumption costs.